

Chambers Institution Project

Brief for Facilitator

Outcomes

The following are outcomes we expect from this piece of work:

- A report that brings together previous and current views on what the people of both Peebles and Peebleshire/Tweeddale think is needed and desired from the Chambers Institution in the future.
- A clarified Vision for the qualities and operation of the Chambers Institution in the future.
- Mission statement.
- A statement of how the Chambers Institution works alongside other community resources such as Eastgate Theatre with reference to the Place Making process underway in Peebles town and area.
- A set of what could be expected to be achieved in the next 12 months, 5, 10, 15 or 20 years time.
- A list of Project elements – ideally with some outline costs attached. The elements should be prioritised and some thought given to a Phased approach with timescales.
- An idea of what scale of funding would be required and what sources could be approached to secure this.
- Some examples of what has been achieved in similar circumstances and how could these examples benefit what we are seeking to achieve at the Chambers Institution.

Work

The following is a schedule of suggested work that will be required to be carried out in order to achieve these outcomes:

- Research and collation of previous consultations and surveys and preparation of summary background information to inform current public consultation
- Develop and deliver the outcomes set out in the communications and engagement plan
- Gather all feedback from the public, including observations on issues and opportunities from open day events detailed in the communications and engagement plan, and comments on current project proposals
- Ensure that a proactive approach is taken to ensure every relevant organisation in Tweeddale is engaged with
- Develop and organise events as detailed in the communications and engagement plan and provide draft communications to support these
- Draft a report detailing the outcomes from all of the above
- Circulate the draft report for any additional responses
- Produce a Final Report and Outcomes as set out in the Outcomes list above.